



C.V. Raman Institute of Technology

A-17, Sector-A, Zone-A, Mancheswar Industrial Estate, Rasulgarh, Bhubaneswar -10, Odisha

Job Description for Horticulture Supervisor

About Us:

C.V.Raman Institute of Technology - CVRIT Is a Private ITI Institute established In 1992 with an objective of imparting skills in various vocational trades to meet the skilled manpower requirement of industry . There are 9 different trades of Engineering & Non-Engineering field, of one or two years duration with Regular Mode Of Learning.

The courses are affiliated to National Council for Vocational Training (NCVT), through the Directorate General of Employment and Training (DGET), Government of India in the Ministry of labour, New Delhi.

Some of the trades and units in this I.T.I are also run under approval of State Council for Vocational Training (SCVT). Institute has all infrastructure facilities needed for overall development of skilled manpower, like Workshops, theory rooms, library, Playground, Audio Visual Aids, and Hi-Tech Computer labs for awareness about computer to trainees of all trades.

Where You Come In

The Horticulture Supervisor is responsible for the daily operation of institution's Gardening Services. The duties include job scheduling, task allocation, quality assurance and service. The assurance of supervision and provision of individualized support to maximize the outcomes for, and development of, supported employees is integral to this role. The Supervisor plans, directs, coordinates, and controls activities of workers engaged in gardening work.

Duties & Responsibilities:

- Maintain gardens, lawns, plants, and landscaped areas.
- Perform planting, watering, pruning, trimming, and fertilizing activities.
- Remove weeds, pests, and dry or damaged plants.
- Operate and maintain gardening tools and equipment.
- Supervise staff and supported employees at all times, especially while working alongside
- Maintain awareness and knowledge of individual abilities
- Ensure that employees maintain skills learnt by regular task rotation
- Interview and train employees
- Appraise performance Reward and disciple employees
- Address complaints and resolve problems

What We Are Looking For:

- Minimum Science Graduate Preferably Biological Science/ Agriculture
- Competent, physically fit and able to do hard manual labour
- Ability to use a wide range of horticultural machinery and powered hand tools
- Comfortable with working in all weathers and season.