



C.V. Raman Global University

Bhubaneswar - 752 054 (Odisha)

<https://cgu-odisha.ac.in/>

Mail us at: recruitment@cgu-odisha.ac.in; Contact: +91 9040930328

Job Description for LMV Driver

Who We Are

C.V. Raman Global University (CGU), Odisha started in 1997 as a degree-level engineering college, named as C.V. Raman College of Engineering (CVRCE). With 25 Centres of Excellence set up in collaboration with industry leaders across the board, the university today has over 20 start-ups working under its AIC & TBI incubation centre.

Our Accreditations:

- Within top 100 Engineering Institutions in India by NIRF (National Institute Ranking Framework), MHRD, and Govt. of India since 2016 till date.
- NBA accreditation has been granted to the Computer Science and Engineering (CSE), Mechanical Engineering, and Electronics and Communication Engineering (ECE) programs.
- Recognized as S.I.R.O (Scientific and Industrial Research Organization) by D.S.I.R., Government of India.
- CGU awarded “Skill Champion” by Govt. of Odisha in 2023
- CGU awarded Higher Education Excellence award by FICCI in 2022
- As per Times Engineering Survey (2024), CGU secured a notable position among the top engineering colleges in the country, ranking 35th among the top privately run engineering institutes nationwide and 4th in the eastern region.
- The University was recognized as a "PERFORMER" in the "University & Deemed to be University (Private/Self-Financed) (Technical)" category in the Atal Ranking of Institutions on Innovation Achievement (ARIIA) 2021, a flagship program of the Ministry of Education, Government of India.

Notable Awards and Honours:

- In the field of research, the University received grants over 5 crores in 2022.
- Ms. Manisha Padhi, alumni of CGU have been appointed as the ADC to The Hon'ble Governor of Mizoram in 2023 and became the first ever female to hold the position.
- Ms. Swagatika Mohanty, Civil Engineering (2013-17), has bagged the 15th rank in Odisha Civil Services Exam in 2023 and is now a functional, respectable, responsible OAS.
- Safia Aktar, Anshu Kumari, and Radhika Rani Panda won the 1st prize at “10-Hour Women Hackathon” organised by Trithon Triplets 2k23.
- Abhishek Kumar, B.Tech (ECE) awarded the Visweswaraya Pratiba Puraskar at Odisha Technological Conclave, 2023.
- Mr. Praveen Giri won the Silver Medal in the area of Water Technology at World Skills, Stuttgart, Germany, 2022.
- Mr. Subrat Patel won Medallion of Excellence in the area of Restaurant Services at World Skills, Stuttgart, Germany, 2022.
- 9 students represented India in World skills 2022 in 7 various Skills.
- CGU won Smart India Hackathon (SIH) 2022 in Software Edition.



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What We Offer

- Undergraduate Courses: 28
- Postgraduate Courses: 33
- PhD in all Programs

Where You Come In

We are seeking a responsible and reliable LMV Driver to join our university's transport team. The role involves transporting staff, guests, and materials safely, maintaining discipline, and ensuring vehicles are always in good condition.

Salary Details: Best commensurate with experience and interview performance

Job Location: Bhubaneswar CGU Campus

Duties & Responsibilities

- Safely transport staff, students, and University guests as assigned.
- Drive only on authorized routes and follow all traffic laws and regulations.
- Report to work on time and always remain fit for duty.
- Ensure that the vehicle is in good working condition by conducting daily pre-trip inspections (brakes, tires, lights, etc.) and reporting issues to the Transport Manager.
- Keep the vehicle clean inside and outside; wash and service it regularly.
- Maintain proper logs for fuel usage, trips, and mileage.
- Notify the Transport Manager immediately in case of delays, accidents, or breakdowns.
- Ensure that all passengers wear seat belts and maintain discipline during travel.
- Uphold the University's image by always maintaining professional and courteous behavior.
- Drive for official errands, guest visits, and University-related tasks.
- Comply with security checks while entering or exiting University premises.
- Perform overtime work if required by the University without additional compensation.
- Carry out other duties as assigned by the Transport Manager.

Who Are We Looking For

- **Qualification:** Minimum 8th standard pass.
 - **License:** Valid LMV driver's license.
 - **Age:** Minimum 18 years.
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What We Expect from You as the LMV Driver:

The ideal candidate is expected to drive responsibly, follow all traffic and safety regulations, maintain vehicles in proper working condition, and ensure safe and disciplined transportation of passengers and University staff.

For more details, visit us at <https://cgu-odisha.ac.in/>.



Want to be a part of Our Organization?

Please write to us and share your updated CV/ Resume at recruitment@cgu-odisha.ac.in and apply on <https://recruitment.cgu-odisha.ac.in/>