



C.V. Raman Global University Bhubaneswar - 752 054 (Odisha)

<https://cgu-odisha.ac.in/>

Mail us at: recruitment@cgu-odisha.ac.in; Contact: +91 9040930328

Job Description for Lab Assistant (M1/M2/M3/M4)

Who We Are

C.V. Raman Global University (CGU), Odisha started in 1997 as a degree-level engineering college, named as C.V. Raman College of Engineering (CVRCE). With 25 Centres of Excellence set up in collaboration with industry leaders across the board, the university today has over 20 start-ups working under its AIC & TBI incubation centre.

Our Accreditations:

- Within top 100 Engineering Institutions in India by NIRF (National Institute Ranking Framework), MHRD, and Govt. of India during 2016, 2017, 2018, 2019, 2020, 2021, 2022 & 2023.
- Recognized as S.I.R.O (Scientific and Industrial Research Organization) by D.S.I.R., Government of India.
- CGU awarded “Skill Champion” by Govt. of Odisha in 2023
- CGU awarded Higher Education Excellence award by FICCI in 2022
- As per Times Engineering Survey (2022), CGU secured a notable position among the top engineering colleges in the country, ranking 35th among the top privately run engineering institutes nationwide and 4th in the eastern region.
- The University was recognized as a "PERFORMER" in the "University & Deemed to be University (Private/Self-Financed) (Technical)" category in the Atal Ranking of Institutions on Innovation Achievement (ARIIA) 2021, a flagship program of the Ministry of Education, Government of India.

Notable Awards and Honours:

- In the field of research, the University received grants over 5 crores in 2022.
- Ms. Manisha Padhi, alumni of CGU have been appointed as the ADC to The Hon’ble Governor of Mizoram in 2023 and became the first ever female to hold the position.
- Ms. Swagatika Mohanty, Civil Engineering (2013-17), has bagged the 15th rank in Odisha Civil Services Exam in 2023 and is now a functional, respectable, responsible OAS.
- Safia Aktar, Anshu Kumari, and Radhika Rani Panda won the 1st prize at “10-Hour Women Hackathon” organised by Trithon Triplets 2k23.
- Abhishek Kumar, B.Tech (ECE) awarded the Visweswaraya Prativa Puraskar at Odisha Technological Conclave, 2023.
- Mr. Praveen Giri won the Silver Medal in the area of Water Technology at World Skills, Stuttgart, Germany, 2022.
- Mr. Subrat Patel won Medallion of Excellence in the area of Restaurant Services at World Skills, Stuttgart, Germany, 2022.
- 9 students represented India in World skills 2022 in 7 various Skills.
- CGU won Smart India Hackathon (SIH) 2022 in Software Edition.



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What We Offer

- Undergraduate Courses: 28
- Postgraduate Courses: 33
- PhD Programs: 15

About CGU BEST Centre

Bajaj Engineering Skills Training (BEST) is a flagship Corporate Social Responsibility (CSR) initiative of Bajaj Auto Ltd. dedicated to bridging the critical skills gap in the manufacturing sector. The CGU BEST centre is a collaborative effort to provide hands-on skill development programs for the young individuals, enhancing their employability.

Where You Come In

The Lab Assistant supports the smooth operation of BEST-Centre of Excellence by preparing and maintaining laboratory equipment, ensuring a safe and organized learning environment, and assisting trainers and trainees during practical sessions.

Supervision Details:

Immediate Supervisor: Course Manager-Full Time Faculty (CGU BEST Centre)

Working Relationship:

Salary Information: Rs 25,000 to Rs.30,000 per month(Depending on the experience & interview performance)

Job Location: Bhubaneswar CGU Campus

Duties & Responsibilities:

1. Laboratory Preparation and Maintenance:

- Set up laboratory equipment, tools, and materials as required for training sessions.
- Ensure all equipment is clean, functional, and in proper working condition.
- Perform routine maintenance and minor repairs of lab tools and equipment.

2. Support for Training Activities:

- Assist trainers and trainees during practical demonstrations and experiments.
- Provide guidance to trainees on the proper use of tools, equipment, and safety protocols.
- Monitor ongoing training activities to ensure adherence to safety guidelines.

3. Inventory Management:

- Maintain an inventory of lab supplies, tools, and materials.
- Request procurement of additional supplies and equipment when necessary.
- Organize and label equipment and materials for easy access.



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4. Safety and Compliance:

- Ensure the lab complies with safety and health regulations.
- Regularly inspect and address potential hazards within the lab.
- Provide first aid assistance if required and respond promptly to emergencies.

5. Record Keeping:

- Maintain accurate records of equipment usage, inventory, and maintenance schedules.
- Document safety checks and report any issues to supervisors.

6. General Support:

- Provide administrative support for lab-related training programs.
- Collaborate with trainers and administrative staff to enhance the training experience.
- Assist in troubleshooting technical issues related to lab equipment.

Who Are We Looking For

- Minimum set Qualification: M.Tech in Manufacturing/ Mechatronics/ Motion Control and Sensor Technology/ Robotics/ ECE/EIE/EEE/IIoT/Computing
- Experience: 1 Year (Skill Training Centre)

What We Expect from You as the Lab Assistant:

The ideal candidate is expected to have expertise in handling lab equipment & techniques, troubleshooting experiments & equipment, adhering to lab safety protocols.

For more details, visit us at <https://cgu-odisha.ac.in/>.





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Want to be a part of Our Organization?

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