



# C.V. Raman Global University Bhubaneswar - 752 054 (Odisha)

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## Job Description for Cook

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### Roles and Responsibilities

- Prepares foods for cooking or serving.
- Inspects facilities, equipment, or supplies to ensure conformance with standards
- Monitors food services operations to ensure procedures are followed
- Trains food preparation or food service personnel
- Suggest menu options
- Cook foodstuffs according to menus, special dietary or nutritional restrictions, or numbers of portions to be served
- Compiles and maintains daily morning student meal counts and production records of food use
- Maintains a monthly inventory of supplies and equipment as needed
- Bake bread, rolls, or other pastries
- Anticipates problems, where possible, and recommends appropriate policies to the Food services supervisor.
- Monitors the use of government food commodities to ensure that proper procedures are followed.

### Requirement and Skills

- The candidate must have at least passed the **8th standard**.
- Required any craft course in Food and Beverage Production.
- Minimum Age : **25 -45 years**
- Candidates with experience in bulk cooking