



C.V. Raman Global University

Bhubaneswar - 752 054 (Odisha)

<https://cgu-odisha.ac.in/>

Mail us at: recruitment@cgu-odisha.ac.in; Contact: +91 9040930328

Job Description for IT Technician

Who We Are

C.V. Raman Global University (CGU), Odisha started in 1997 as a degree-level engineering college, named as C.V. Raman College of Engineering (CVRCE). With 25 Centres of Excellence set up in collaboration with industry leaders across the board, the university today has over 20 start-ups working under its AIC & TBI incubation centre.

Our Accreditations:

- Within top 100 Engineering Institutions in India by NIRF (National Institute Ranking Framework), MHRD, and Govt. of India since 2016 till date.
- NBA accreditation has been granted to the Computer Science and Engineering (CSE), Mechanical Engineering, and Electronics and Communication Engineering (ECE) programs.
- Recognized as S.I.R.O (Scientific and Industrial Research Organization) by D.S.I.R., Government of India.
- CGU awarded “Skill Champion” by Govt. of Odisha in 2023
- CGU awarded Higher Education Excellence award by FICCI in 2022
- As per Times Engineering Survey (2024), CGU secured a notable position among the top engineering colleges in the country, ranking 35th among the top privately run engineering institutes nationwide and 4th in the eastern region.
- The University was recognized as a "PERFORMER" in the "University & Deemed to be University (Private/Self-Financed) (Technical)" category in the Atal Ranking of Institutions on Innovation Achievement (ARIIA) 2021, a flagship program of the Ministry of Education, Government of India.

Notable Awards and Honours:

- In the field of research, the University received grants over 5 crores in 2022.
- Ms. Manisha Padhi, alumni of CGU have been appointed as the ADC to The Hon'ble Governor of Mizoram in 2023 and became the first ever female to hold the position.
- Ms. Swagatika Mohanty, Civil Engineering (2013-17), has bagged the 15th rank in Odisha Civil Services Exam in 2023 and is now a functional, respectable, responsible OAS.
- Safia Aktar, Anshu Kumari, and Radhika Rani Panda won the 1st prize at “10-Hour Women Hackathon” organised by Trithon Triplets 2k23.
- Abhishek Kumar, B.Tech (ECE) awarded the Visweswaraya Pratiba Puraskar at Odisha Technological Conclave, 2023.



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- Mr. Praveen Giri won the Silver Medal in the area of Water Technology at World Skills, Stuttgart, Germany, 2022.
- Mr. Subrat Patel won Medallion of Excellence in the area of Restaurant Services at World Skills, Stuttgart, Germany, 2022.
- 9 students represented India in World skills 2022 in 7 various Skills.
- CGU won Smart India Hackathon (SIH) 2022 in Software Edition.

What We Offer

- Undergraduate Courses: 18
- Postgraduate Courses: 19
- PhD in all Programs

Where You Come In

We are seeking skilled Hardware and Networking Technicians to manage, maintain, and troubleshoot IT infrastructure across our hostel facilities. The selected candidates will be responsible for ensuring seamless internet connectivity, optimizing Wi-Fi coverage, and maintaining the operational integrity of the CCTV security network.

Supervision Details:

Immediate Supervisor: Senior System Manager

Indirect Supervisors – President, Vice President, Vice Chancellor, Pro Vice Chancellor, Registrar

Working Relationship: All Teaching and Non-teaching staffs of the Department/University

Duties & Responsibilities:

1. Monitor, troubleshoot, and resolve daily Internet, Wi-Fi, and network connectivity issues for students and staff.
2. Perform routine maintenance, configuration, and repair of network hardware (routers, switches, access points, and cabling).
3. Install, configure, and service CCTV cameras, DVR/NVR systems, and video storage devices.
4. Diagnose and resolve computer hardware, peripheral, and operating system errors.
5. Execute periodic site audits to identify and fix Wi-Fi dead zones or hardware bottlenecks across the hostel premises.
6. Maintain accurate inventory logs of IT equipment, service tickets, and maintenance schedules.



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Who Are We Looking For

- Minimum Graduate (Any Discipline), Diploma/ITI in relevant trades.
- Experience: 2 to 5 years of hands-on experience in networking, hardware repair, and surveillance system maintenance.
- Strong understanding of LAN/WAN etc. setup.
- Hands-on experience configuring access points, network switches, and Wi-Fi controllers.
- Practical knowledge of CCTV installation, IP camera configuration, and management.
- Ability to crimp Ethernet cables, trace lines, and manage physical rack layout.
- Strong diagnostic and quick problem-solving abilities in high-density user environments.

We Expect from you as the IT Technician:

We expect you to ensure smooth and reliable IT operations by providing timely technical support, maintaining hardware, software, and network systems, and resolving technical issues efficiently. You should be approachable, responsive, and committed to maintaining IT security while supporting the university's digital needs.

Want to be a part of Our Organization?

Please write to us and share your updated CV/ Resume at recruitment@cgu-odisha.ac.in and apply on <https://recruitment.cgu-odisha.ac.in/>



For more details, visit us at <https://cgu-odisha.ac.in/>.